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16 August 2023

London Borough of Hackney  
Development Management,  
2 Hillman Street,  
London,  
E8 1FB

Dear Sir / Madam

**PLANNING PORTAL REF. PP-12391985****KEIR HARDIE COMMUNITY FLAT, 14 KEIR HARDIE ESTATE, HACKNEY E5 9AT  
TOWN AND COUNTRY PLANNING ACT 1990 (AS AMENDED)**

We have been instructed by our client, the Housing Services Department of the London Borough of Hackney (hereafter referred to as "the Applicant"), to submit a planning application ("the / this Application") for the change of use and associated alterations of Kier Hardie Community Flat, 14 Keir Hardie E5 9AT ("the Site / Property").

The proposed description of development is as follows:

*"Proposed conversion of ground floor community flat meeting rooms (class F2 (b)) to a 1 bedroom residential unit (class C3) and provision of cycle store".*

Please find enclosed:

- Completed Application Form (with Ownership Certificates);
- Site Location Plan (1:1250);
- Community Infrastructure Levy Form;
- This Covering Letter prepared by Montagu Evans;
- Planning Statement prepared by Montagu Evans;
- Design Statement prepared by HP Architects;
- Application Drawings prepared by HP Architects; and
- Draft Unilateral Undertaking (Small Sites Agreement).

The application fee of £462.00 (plus service charge) has been paid at the time of submission.

We trust the enclosed is in order and look forward to receiving acknowledgement of its validation in due course. If you do have any queries on this matter, please do not hesitate to contact Graham Allison (020 7312 7421 / [graham.allison@montagu-evans.co.uk](mailto:graham.allison@montagu-evans.co.uk)) or Eleanor Mazzon (020 3004 2918 / [eleanor.mazzon@montagu-evans.co.uk](mailto:eleanor.mazzon@montagu-evans.co.uk)) of this office in the first instance.

Yours faithfully,

**Montagu Evans LLP**

Enc.